

Kabushiki-Kaisha (KK)

Japanese Joint-Stock Corporation Registration Form and Documents

Company Name	A Company Name must be established in the Articles of Incorporation and registered in the Company Registry. Please note either in the Front or at the End of your Company Name, Kabushiki Kaisha (KK) will be added in Japanese Kanji characters . The Company Name can be registered in Roman. Please advise below your Proposed Name of the Company.

Company Objectives	To start a Japanese company, it is required to specify the business fields the company will be engaged in (If you engage in an activity that is not covered in your company objective, you will have to add it later). In Japan, unlike in other countries, " No General Commercial Objectives " can be registered, allowing a company to do all kinds of business activities (covering A~Z activities). Please specify the particular fields of business activities your company will be engaging in Japan.
1	
2	
3	
4	

(If the space is insufficient, please attach a separate sheet)

Authorized / Paid-up Share Capital	Total amount of Authorized capital of the company shall be Yen _____ and Paid-Up capital shall be Yen _____
Authorized / issued shares / par value	The authorized share of stock of the co shall be _____ shares of common stock with par value _____ yen. [Generally used 10,000 yen par value share.] And, _____ shares of stock to be issued. (In case share certificates are issued, normally, they are issued in the five denominations of one share, five shares, ten shares, fifty shares, and hundred shares.)

Promoters/ Shareholders Name, Address, DOB, and Number of subscribed shares	1	Name	Date of Birth / Date of Establishment		
		Address			
		No. of shares			
	2	Name	Date of Birth / Date of Establishment		
		Address			
		No. of shares			

(If the space is insufficient, please attach a separate sheet)

[In case the Promoter/Shareholder is a foreign corporation, please send info re the name of the company, address, date of establishment, name of Rep Director (CEO / MD), Address of CEO/MD, date of birth, and names, date of birth & address of all company directors]

Company Name	
Company Address	

(If the space is insufficient, please attach a separate sheet)

Please send along with the filled form the following soft copy documents (For Corporate Investment/Equity holding): **[If it is not in English, please provide an English translation, duly notarized.]**

- Copy of **Registration Certificate of the Company** in the home country (parent co.);
- Copy of **Memorandum & Articles of Association of the Company** in the home country (parent co.);
- Copy of **Proof of Share Capital of the Company** in the home country (parent co.) (if any);
- Copy of the **Latest Balance Sheet & Profit & Loss Statement of the Company** in the home country (parent co.);
- **Directors and Shareholders: a soft copy of Photo ID Proof (Passport and Driver's License);**
- **Promoters & Directors of KK in Japan: a soft copy of Photo ID Proof (Passport and Driver's License);**
- Copy of The Minutes of the Meeting of the Shareholders / Executives relating to the time of incorporation and establishing a Subsidiary Company in Japan (if any).

Please send along with the filled form the following soft copy documents (For Individual Investment/ Shareholding): **[If it is not in English, please provide an English translation, duly notarized.]**

- KYC information of the Promoters & Directors of the KK, Identification Page of the Passport, Driver's License.
- Source & Proof of Promoter's Funds for KK "Capital;" Registration; Co operational funds in Japan.
- Resume / Bio-data of the Promoters of the KK in Japan, including present and past occupation, profession, etc.
- Summary: The purpose of the New-Co; the structure of the operation of the New-Co in Japan; business projection (if any);

Registered Office Address of KK	The company shall have its registered office at the following address in Japan. <i>(Physical address and not P.O. box address)</i>		
	Telephone		Fax/Email
Branch office in Japan (if any)			

KK Directors	Resident in Japan [Optional] (Japanese or foreigner, Resident of Japan) Registered seal certificates two original	1	Name		Date of Birth	
			Address			
	Non-Resident Director in Japan Signature certificates two original (draft will be sent)	2	Name		Date of Birth	
			Address			
		3	Name		Date of Birth	
			Address			
Representative Director	Name		Date of Birth			
Term of the Directors <i>Choose any term up to 10 years.</i>						

(If the space is insufficient, please attach a separate sheet)

Statutory Auditor (if any) (optional)	Name		Date of Birth	
	Address			

Note	Resident in Japan: In case of a foreigner, please advise his / her "Immigration Status of Residence" (Visa Status) and period of stayvalid until. (Please provide a clear soft-copy of both sides of the Resident card)
	Personal Seal (Hanko) of Resident in Japan: It is advisable to have the Japan Resident's Personal Seal registered with the local ward/city office. Without the Registered Seal, a Signature can be used, but it will require a Signature Certificate.
	## Corporate Investor: Please send soft copy documents by email as mentioned above.
	## Non-Resident in Japan: A signature Certificate duly notarized will be required at the time of incorporation and also in case of any company registration-related matter.

Fiscal Year	The financial year of the company shall commence on _____ and end on _____ each year. (For reference, please note financial year commonly used in Japan for a large corporation is Apr to Mar; however, financial year as per your choice is allowed in Japan)
-------------	---

Supplemental Provisions	The total number of shares to be issued upon the incorporation of the company shall be _____ par value shares, and the issue price shall be Yen _____ per share.
-------------------------	--

P.S. Additional information, if required, will be requested later to provide us with incorporation-related issues.